

**CONTRA COSTA COLLEGE
Planning Committee
Agenda**

**Date: May 10, 2019
Time: 12:30-2:30 PM
Location: SAB 211**

Invited:

Chairs: Mayra Padilla and Planning Faculty Coordinator Katie Krolikowski

Ex Officios: Katrina VanderWoude, Carsbia Anderson, Susan Kincade

Academic Senate President: Beth Goehring

Managers (3 voting positions): Tish Young, Monica Rodriguez, Evan Decker, George Mills,
Jason Berner

Classified (3 voting positions): Brandy Gibson, Elizabeth Bremner

Faculty (3 voting positions): Trung Nguyen, Rachel Dwiggin-Beeler, *Beth Goehring, Katie
Krolikowski*

Student (1):

Absent:

Time	Item	Facilitator(s)	Outcome(s)
1. 12:30-12:40 pm	Introductions Review Agenda Approve Minutes <i>10 min</i>		
2. 12:40-12:55pm	Finalize Validation Report Out <i>15 min</i>	Beth & Katie	<ul style="list-style-type: none"> Request that by May 6th all groups enter recommendations into WEPR shell and that they send us a word doc with the themes that emerged Mayra - Add the Program Review Validation Report to College Council agenda Beth - Add Program Review Validation Report recommendations for Budget Committee
3. 12:55-1:05pm	Strategic Plan Update <i>10 min</i>	Beth and Mayra	<ul style="list-style-type: none"> How close are we to completing all 57? Mayra - share with planning on the 10th the structure for the report to accreditation steering committee Mayra - create summary report to present at accreditation steering committee on May 22nd
4. 1:05-1:15pm	Guided Pathways Essential Practices Report <i>10 min</i>	Katie	<ul style="list-style-type: none"> Current status and initial prioritization of work on campus related to CA CO list of 22 essential practices for Guided Pathways
5. 1:15-1:35pm	Student Equity Plan & Vision for Success - Goal 5 Disproportionate Impact <i>20min</i>	Mayra	
6. 1:35-1:55pm	Strategic Planning Timeline for Fall 2019 and Spring 2020 <i>20min</i>	Mayra, Katie, Beth	<p>Group activity - Generate ideas for creating campus-wide engagement for strategic plan</p> <ul style="list-style-type: none"> Identify stakeholders and how to engage them Suggest formats and dates for forums, charrettes, etc.

			<ul style="list-style-type: none"> • Mayra - create timeline and update with info from group activity
7. 1:55-2pm	Review Mission, Vision, and Values Statement	Beth, Mayra, Katie	<ul style="list-style-type: none"> • Think about how we will update to include new initiatives and help us focus
8. 2:00-2:15pm	Flex Week Planning Retreat <i>15 min</i>	Mayra	<p>Select a date</p> <p>Share that the retreat will focus on:</p> <ul style="list-style-type: none"> • Review document that compiles governance processes to conduct a gaps analysis and suggest improvements <ul style="list-style-type: none"> ◦ Mayra - work during the summer to compile governance processes descriptions and timelines • Create a menu of interventions and resources for faculty to use in program review to address challenges in depts <ul style="list-style-type: none"> ◦ Mayra - work during the summer to compile interventions & resources list • Strategic Plan Development Process Identify Next Steps <ul style="list-style-type: none"> ◦ Mayra - will share updated timeline and suggestions for engaging campus community

Ongoing Action Items

- April 15 deadline for validations to be complete
- End-of-semester deadline for strategic plan update work

Parked questions for future meetings

- Update committee charge
- Review the procedures handbook section A1000 and update. Review list of plans that are “required” and determine if necessary. Update org chart and committee structures.

<http://www.contracosta.edu/wp-content/uploads/2017/02/Colleges-Procedures-Handbook-2015.01.23.pdf>